

Job Description for Summer 2025 Internship with First Baptist Church of New Bern, NC

By April 25, 2025 submit your resume (no more than 2 pages) and references (no more than 3) via email to richard@fbchurch.com. Please include in your resume any employment history, relevant experience, education, associations, awards, and relevant skills. Questions may be submitted to the same email address and will be promptly answered.

Requirements:

- **Spirituality** – The Intern should not only see himself/herself as spiritual mentors for teenagers, but as living examples for what a Christian life should be.
- **Pastoral/Ministry Experience** – Any applicable experience will be considered a strength for the applicant and benefit potential candidates in consideration for the position but is not required.
- **Education** – All applicants should have completed their first year in seminary.
- **Transportation** – The intern should have access to some form of transportation.
- **Housing** – FBC New Bern will provide housing throughout the summer.

Job Objective:

First Baptist Church of New Bern currently has 2 search committees in place for our Music and Youth & Family Life Ministries. The Intern would primarily focus on Youth and Family Life Ministry but if equipped, could also support the Music Ministry as well as other areas of interest in church programs.

- To serve, lead, teach, mentor, and motivate the youth of FBC New Bern in their walk with God.
- To nurture and disciple the young people of the congregation through programs, activities and one-on-one relationships so that they mature in the faith, discover and use their gifts and talents, are helped to see the “all of life” relevance of the faith, develop their sense of belonging to the congregation and develop a love for the church.
- Be available to youth and parents for support, including but not limited to reaching out to youth to check-in and develop relationships and open communication
- The internship would provide for a well-rounded, “hands on” practical experience in Youth Ministry and other areas as applicable.

Organization:

- The Intern will work under the direct supervision of the Interim Youth Pastor. S/he will be directly accountable to the Interim Youth Pastor for their performance. The Intern will also have a Deacon Liaison assigned to them to provide support.
- The Intern will function as, and be treated as, a full-time staff member of FBC New Bern. The Intern should remember that they are representing both God and FBC New Bern at all times.

Weekly/Adhoc Responsibilities:

- Assist the Interim Youth Pastor in planning, coordinating, and executing the Youth Program. Fill in for Interim Youth Pastor when required.
- Assist the Interim Youth Pastor in Discipleship including worship time, Sunday School, development/teaching Biblical lessons and devotions, and building strong theological foundations in our Youth.

- Organize, prepare, and execute both formal and informal activities for the summer months that are designed to help our teens grow spiritually and enable fellowship.
- Assist and lead local Youth Mission efforts such as RCS feedings and Baptist on Mission rebuild site projects.
- Attend and Chaperone Summer Camps and Mission Trips
 - Summer Youth Camp: Travel with our youth to Passport Choices summer camp at Converse University. While there you will have opportunity to provide leadership through teaching Bible studies, free time electives and other seminar possibilities.
 - Domestic Mission Trip: Travel with our Youth to Appalachian Service Project and participate in service activities supporting underserved communities.
 - International Mission Trip: You may have the opportunity to be part of an international mission trip to Guatemala with our FBC New Bern Sr. High Youth, depending on timing of your hiring. This trip will take place through the NC Baptist Men, NC Baptist Children's Homes and Good Shepherd Ministries of Quetzaltenango, Guatemala.
- Collaborate with other youth ministers in the area to be involved with community youth events including the Youth Worship Nights.
- Participate in staff meetings and worship planning.
- The intern will help with further promotion of upcoming activities through the production and sending of articles in monthly church newsletter, social media, e-mail and other materials, as well as making specific phone calls as needed.
- Observe and gain practical experience in counseling youth and their families as situations present themselves.

- Exercise active pastoral concern for the young people and parents of First Baptist Church, to call on young people and parents in pastoral need situations such as sickness, hospitalization, crisis intervention, death and other situations in which they may need help or support.
- Depending upon the intern's gifts and interest, opportunities may be available for him/her with our music ministry and to provide worship leadership, worship planning, sermon delivery, hospital visitation, and other ministry tasks.
- The Intern will be responsible for keeping a regular journal of the experiences and objectives achieved during his/her ministry at FBC New Bern. This journal will be reviewed with the Interim Youth Pastor on a regular basis to encourage healthy dialogue concerning the direction of the internship and to evaluate accomplishment of set objectives and brainstorming of further objectives.

Compensation:

- The salary for the Intern will be commensurate with experience but at a minimum is \$500 (before taxes) per week beginning approximately May 19 through August 8, 2025 with a maximum of 40 hours. Schedule is negotiable. Housing will be provided and ministry expenses such as mission trips will be paid for by the church.